

88-6
BILL NO. _____

AS AMENDED

COUNTY COUNCIL
OF
HARFORD COUNTY, MARYLAND

BILL NO. 88-6 (AS AMENDED)

Introduced by Council President Hardwicke at the request
of the County Executive

Legislative Day No. 88-6 Date February 16, 1988

AN ACT to add new Article XXXIV, heading, Risk Management
Division, to Chapter 9, heading, Boards, Commissions,
Councils, and Agencies, of the Harford County Code, as
amended; to provide for the Risk Management Division.

By the Council, February 16, 1988

Introduced, read first time, ordered posted and public hearing scheduled

on: March 15, 1988

at: 6:00 P.M.

By Order: Doris Poulsen, Secretary

PUBLIC HEARING

Having been posted and notice of time and place of hearing and title
of Bill having been published according to the Charter, a public hearing was held

on March 15, 1988

and concluded on March 15, 1988

Doris Poulsen, Secretary

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
[Brackets] indicate matter deleted from existing
law. Underlining indicates language added to
Bill by amendment. Language lined through
indicates matter stricken out of Bill
by amendment.

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1 Section 1. Be It Enacted By The County Council of Harford County,
2 Maryland, that new Article XXXIV, heading, Risk Management
3 Division, be, and it is hereby added to Chapter 9, heading,
4 Boards, Commissions, Councils and Agencies, of the Harford County
5 Code, as amended, all to read as follows:

6 Chapter 9. Boards, Commissions, Councils and Agencies.

7 ~~Part-3,~~ PART 4. Administrative Offices and Agencies.

8 ARTICLE XXXIV. RISK MANAGEMENT DIVISION.

9 SECTION 9-194. CREATION; PURPOSE.

10 A. THERE SHALL BE A RISK MANAGEMENT DIVISION, WHICH SHALL BE
11 ADMINISTERED BY A RISK MANAGER. THE DIVISION SHALL BE IN THE
12 EXECUTIVE BRANCH, SUBJECT TO THE DIRECTION AND SUPERVISION OF THE
13 DIRECTOR OF ADMINISTRATION.

14 B. THE DIVISION SHALL HAVE AS ITS PURPOSE THE IDENTIFICATION
15 AND ANALYSIS OF LOSS EXPOSURE, EXAMINATION, SELECTION, AND
16 IMPLEMENTATION OF RISK MANAGEMENT TECHNIQUES, AND THE MONITORING
17 OF THE RESULTS OF THOSE TECHNIQUES.

18 SECTION 9-195. POWERS AND DUTIES OF MANAGER.

19 THE MANAGER SHALL:

20 A. BE RESPONSIBLE FOR THE DAILY BUSINESS OPERATION OF THE
21 DIVISION AND SUPERVISION OF THE STAFF.

22 B. IDENTIFY AREAS OF EXPOSURE AND SUGGEST MEASURES WHICH
23 WILL REDUCE THOSE EXPOSURES.

24 C. DEVELOP AND IMPLEMENT SAFETY POLICIES AND PROCEDURES,
25 PROVIDING PROGRAMS WHICH WILL INCREASE THE SAFETY AWARENESS LEVEL
26 OF COUNTY EMPLOYEES.

27 D. ADMINISTER HARFORD COUNTY'S PROPERTY, WORKERS' COMPEN-
28 SATION, AUTOMOBILE, AND GENERAL LIABILITY CLAIMS.

29 E. MAINTAIN ACCURATE, CURRENT RECORDS OF ACCIDENTS AND
30 CLAIMS AS REQUIRED FOR EFFECTIVE RISK MANAGEMENT AND CONFORMANCE
31 TO GOVERNMENTAL REGULATIONS.
32

1 F. MAINTAIN ACCURATE, CURRENT RECORDS OF COUNTY PROPERTY AND
2 VALUES IN ORDER TO PROVIDE ADEQUATE LOSS PROTECTION.

3 G. COOPERATE WITH THE TREASURER IN DETERMINING APPROPRIATE
4 FUNDING FOR BUDGETING FOR CLAIMS AND EXPENSES RELATED TO THE
5 COUNTY'S SELF-INSURANCE FUND, INCLUDING ANY PREMIUMS FOR INSURANCE
6 PURCHASED.

7 H. COOPERATE WITH REPRESENTATIVES OF CONTRACTED SERVICES
8 AND THE COUNTY LAW DEPARTMENT IN COORDINATING CLAIMS HANDLING AND
9 MINIMIZING UNNECESSARY DELAYS.

10 I. MAKE RECOMMENDATIONS TO OTHER COUNTY DEPARTMENTS
11 CONCERNING THE ELIMINATION OR AVOIDANCE OF RISKS.

12 J. PERFORM OTHER RISK MANAGEMENT DUTIES AS DIRECTED BY THE
13 DIRECTOR OF ADMINISTRATION.

14 SECTION 9-196. STAFF.

15 A. THE STAFF OF THE DIVISION SHALL INCLUDE A MANAGER AND
16 SUCH OTHER PERSONNEL AS MAY BE NECESSARY TO IMPLEMENT THE DUTIES
17 AND RESPONSIBILITIES OF THE DIVISION.

18 B. ALL STAFF SHALL BE EMPLOYED THROUGH THE PERSONNEL
19 PROCEDURES OF THE COUNTY. THE RISK MANAGER WILL MAKE PERSONNEL
20 RECOMMENDATIONS TO THE DIRECTOR OF ADMINISTRATION RELATIVE TO THE
21 OFFICE STAFF.

22 C. THE COUNTY SHALL PROVIDE FACILITIES FOR THE DIVISION.
23 SECTION 9-197. BUDGET.

24 THE MANAGER SHALL PREPARE AND SUBMIT TO THE DIRECTOR OF
25 ADMINISTRATION AND THE COUNTY EXECUTIVE A BUDGET TO INCLUDE THE
26 RECOMMENDED APPROPRIATIONS FOR ITS OPERATION.

27 Section 2. And Be It Further Enacted, that this act shall take
28 effect sixty (60) calendar days from the date it becomes law.

29 EFFECTIVE: June 13, 1988
30
31
32

88-6

BY THE COUNCIL

AS AMENDED

BILL NO. 88-6 (as amended)

Read the third time.

Passed LSD 88-11 (April 12, 1988) (with amendment)

Failed of Passage _____

By Order

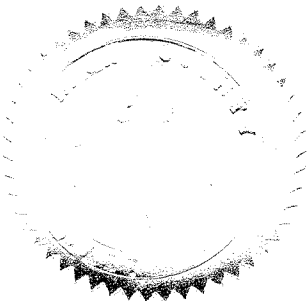
Doris Poulsen, Secretary

Sealed with the County Seal and presented to the County Executive
for his approval this 13th day of April, 1988
at 3:00 o'clock P.M.

Doris Poulsen, Secretary

BY THE EXECUTIVE

APPROVED:



[Signature]
County Executive
Date 4-14-88

BY THE COUNCIL

This Bill (No. 88-6, as amended), having been approved by the
Executive and returned to the Council, becomes law on April 14, 1988.

Doris Poulsen, Secretary

EFFECTIVE DATE: June 13, 1988

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